



SCHOOL BALL BOOKING FORM

Account Name

LA Account #

Home Address

PC

Email

How did you hear about Showtime?

Returning Customer / Recommendation / Facebook / Instagram / Our Website / Other Website:

BOOKING / PICK UP DETAILS

Occasion

LA Conf #

Hire Date

Preferred Vehicle

Pick Up Address

Hire Day of Week

Suburb

Pick Up Time

PC

DESTINATION DETAILS

Venue Name

Arrival Time

Venue Address

PC

RETURN SERVICE?

Yes No

LA Conf #

Pick Up / Venue

Pick Up Time

Destination Address

PC

AFTER BALL SERVICE?

Yes No

After Party Address

PC

SPECIAL INSTRUCTIONS?

No. of Pax?

SCHOOL BALL



OFFICE INFORMATION

PRE GST	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
GST	\$	Visa / Master Card / Debit Card						EXP	<input type="text"/>				
JOB TOTAL	\$	Name on Card						CCV	<input type="text"/>				
DEPOSIT	\$	Amount to be debited \$							<input type="text"/>				
DATE DEPOSIT PAID	<input type="text"/>												

Item	Tick	Additional Information	
Diary / Vehicle Confirmed	<input type="checkbox"/>		
Deposit Received / EFT Ref	<input type="checkbox"/>	EFT Ref #	Date
Paid In Full	<input type="checkbox"/>	EFT Ref #	Date
Entered into LA	<input type="checkbox"/>	Acc #	
LA Confirmation Emailed	<input type="checkbox"/>	Conf(s) #	
LA Invoice	<input type="checkbox"/>	Invoice #	
LA Settled	<input type="checkbox"/>		

REMIND CLIENTS OF OUR TERMS AND CONDITIONS SPECIFIC TO SCHOOL BALLS:

- A non-refundable deposit of \$300 for School Balls is required to confirm any booking.
- The remaining balance for a School Ball is due 30 days prior to the event.